

SECTION: CURRICULUM MANAGEMENT AND SUPPORT

PURPOSE : TO CO-ORDINATE AND IMPLEMENT CURRICULUM MANAGEMENT & SUPPORT SERVICES
 To facilitate and co-ordinate professional support through INSET and rendering of library services

FUNCTIONS :

1. The facilitation and advising on :
 - (a) School Phases
 - (b) Learning areas
 - (c) Curriculum Delivery and Implementation
 - (d) Learner Assessment and Examinations
2. The implementation of ABET and ECD learning programmes
- 3.. The establishment and management of Education Development Centre (EDC) and INSET services
4. The provisioning of INSET In- service training for Educators
- 5 . To act as resource centre for Educators
6. The rendering of Library/Teaching Media support services
7. The implementation and monitoring of policies
8. The facilitation of EMIS and data collection in schools

UNIT: CURRICULUM ADMINISTRATIVE SUPPORT

- 1 Secretary: Admin Officer
- 6 Admin. Clerks
- 1 Admin Officer
- 1 Chief Admin Clerk
- 1 Registry Clerk

1 CES (pl 5) : Curriculum Management

